

## 5. REPORT

### Background

5.1 An application for a new Premises Licence, by Mr Caglar Karakoc in respect of West Green Social Club under the Licensing Act 2003.

### 5.2 Details of the application being sought under the Premises Licence-APP 1

#### Supply of Alcohol

Monday to Sunday 1200 to 0000

For consumption ON the premises

#### Opening Hours

Monday to Sunday 0000 to 0000

#### General-all four licensing objectives

The Licensee, the person in charge as a manager or supervisor in the premises, shall ensure that at all times when the premises are for any licensable activity, there are sufficient competent staff on duty at the premises. For the purpose of fulfilling the terms and conditions of the licence and for preventing crime and disorder. The Licensee shall ensure that all staff will undertake training in their responsibilities. Records will be kept of training and refresher training.

### 5.3 Crime and Disorder

Any incidents of a criminal nature that may occur on the premises will be reported to the Police.

### 5.4 Public Safety

Appropriate fire safety procedures are in place including fire extinguishers (Foam, H2O and CO2), fire blankets, internally illuminated fire exit signs, numerous smoke detectors and emergency lighting. (See enclosed plan for details of locations). All appliances are checked annually.

All emergency exits shall be kept free from obstruction at all times.

### 5.5 Public Nuisance

All customers are asked to leave quietly.

Clear and legible notices will be prominently displayed to remind customers to leave quietly and have regard to our neighbours.

## **5.6 Child Protection**

A suitable worded sign of sufficient size and clarity must be displayed at the point of entry to the premise and in a suitable location at a point of sale, advising customers that they maybe asked to produce evidence of their age.

A register of refused sales shall be kept and maintained on the premises.

## **6. RELEVANT REPRESENTATIONS (CONSULTATION)**

### **Responsible authorities:**

### **6.1 Comments of Metropolitan Police**

Made representation regarding this application. **Appendix 2**

### **6.2 Comments of Regulatory Services:**

#### **Environmental Health**

Made representation regarding this application. **Appendix 3**

#### **Trading Standards**

Have made representation to this application. **Appendix 4**

### **6.3 London Fire and Civil Defence Authority**

Have made no representation to this application

### **6.4 Planning Services**

Have made no representation to this application

### **6.5 Comments of Child Protection Agency or Nominee**

No representation made on this matter

### **7.0 Interested Parties – Appendix 5**

1 letter of representation has been received against this application.

### **8.0 Financial Comments**

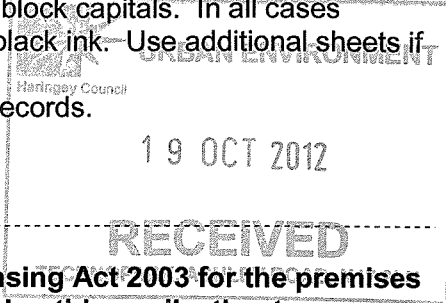
The fee which would be applicable for this application was **£190.00.**

## APPENDIX 1 – APPLICATION

**Application for a premises licence to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.



I/We **CAGLAR KARAKOC**

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises Details**

<b>Postal address of premises or, if none, ordnance survey map reference or description</b>			
WEST GREEN SOCIAL CLUB			
449 WEST GREEN ROAD			
<b>Post town</b>	LONDON	<b>Post code</b>	N15 3PL

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£9000

**Part 2 - Applicant Details**

Please state whether you are applying for a premises licence as  
Please tick yes

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname KARAKOC			First names CAGLAR		
I am 18 years old or over				<input checked="" type="checkbox"/> Please tick yes	
Current postal address if different from premises address		362 HERTFORD ROAD			
Post Town	LONDON			Postcode	N9 7HB
Daytime contact telephone number					
E-mail address (optional)					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	

<b>Current postal address if different from premises address</b>			
<b>Post Town</b>		<b>Postcode</b>	
<b>Daytime contact telephone number</b>			
<b>E-mail address (optional)</b>			

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

Day		Month		Year	
1	5	1	1	2	0
1	2	0	1	2	

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year	
1	1	1	1	1	1
1	1	1	1	1	1

Please give a general description of the premises (please read guidance note1)  
The premises is consisting of a ground floor, located on a major road.

Please refer to the enclosed plan.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

**Please tick yes**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of entertainment facilities:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
Tue			<b>State any seasonal variations for performing plays</b> (please read guidance note 4)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri					
Sat					
Sun					



**B**

<b>Films</b> Standard days and timings (please read guidance note 6)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue					
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 4)		
Thur					
Fri					
			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sat					
Sun					

**C**

Indoor sporting events Standard days and timings (please read guidance note 6)			<b><u>Please give further details</u></b> (please read guidance note 3)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 4)
Tue			
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Tue					
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 4)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sat					
Sun					

**E**

<b>Live music</b> Standard days and timings (please read guidance note 6)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue					
Wed			<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 4)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sat					
Sun					

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
Tue			<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 4)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri					
Sat					
Sun					

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 4)		
Tue					
			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Wed					
Thur					
Fri					
Sat					
Sun					

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the type of entertainment you will be providing</u></b>		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 4)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					

I

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the facilities for making music you will be providing</u></b>	
			<b><u>Will the facilities for making music be indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 3)	
Tue				
Wed			<b><u>State any seasonal variations for the provision of facilities for making music</u></b> (please read guidance note 4)	
Thur				
Fri			<b><u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)	
Sat				
Sun				



J

<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			<b><u>Will the facilities for dancing be indoors or outdoors or both – please tick</u></b> (see guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
			<b><u>Please give a description of the facilities for dancing you will be providing</u></b>		
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue					
Wed					
			<b><u>State any seasonal variations for providing dancing facilities</u></b> (please read guidance note 4)		
Thur			<b><u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Fri					
Sat					
Sun					

**K**

<b>Provision of facilities for entertainment of a similar description to that falling within i or j</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the type of entertainment facility you will be providing</u></b>		
Day	Start	Finish	<b><u>Will the entertainment facility be indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Wed					
Thur			<b><u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u></b> (please read guidance note 4)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon				<b>Please give further details here</b> (please read guidance note 3)	
Tue					
Wed			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 4)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat					
Sun					

**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption (Please tick box)</b> (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4) The premises may be open for non-licensable activities without limit.		
Mon	12:00	00:00			
Tue	12:00	00:00			
Wed	12:00	00:00			
Thur	12:00	00:00			
Fri	12:00	00:00			
Sat	12:00	00:00			
Sun	12:00	00:00			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		

**State the name and details of the individual whom you wish to specify on the licence as premises supervisor**

<b>Name</b> CAGLAR KARAKOC	
<b>Address</b> 362 HERTFORD ROAD LONDON	
<b>Postcode</b>	N9 7HB
<b>Personal Licence number (if known)</b> APPLICATION IN PROGRESS	
<b>Issuing licensing authority (if known)</b> LONDON BOROUGH OF ENFIELD	

N

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)**  
 None.

O

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4) The premises may be open for non-licensable activities without limit.
Day	Start	Finish	
Mon	00:00	00:00	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5)
Tue	00:00	00:00	
Wed	00:00	00:00	
Thur	00:00	00:00	
Fri	00:00	00:00	
Sat	00:00	00:00	
Sun	00:00	00:00	

**P** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b,c,d,e)** (please read guidance note 9)

The Licensee, the person in charge as a manager or supervisor in the premises, shall ensure that all times when the premises are for any licensable activity, there are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the licence and for preventing crime and disorder. The Licensee shall ensure that all staff will undertake training in their responsibilities. Records will be kept of training and refresher training.

**b) The prevention of crime and disorder**

Any incidents of a criminal nature that may occur on the premises will be reported to the Police.

**c) Public safety**

Appropriate fire safety procedures are in place including fire extinguishers (foam, H2O and CO2), fire blanket, internally illuminated fire exit signs, numerous smoke detectors and emergency lighting (see enclosed plan for details of locations). All appliances are inspected annually.

All emergency exits shall be kept free from obstruction at all times.

**d) The prevention of public nuisance**

All customers will be asked to leave quietly.

Clear and legible notices will be prominently displayed to remind customers to leave quietly and have regard to our neighbours.

**e) The protection of children from harm**

A suitably worded sign of sufficient size and clarity must be displayed at the point of entry to the premises and in a suitable location at the point of sale, advising customers that they may be asked to produce evidence of their age.

A register of refused sales shall be kept and maintained on the premises.

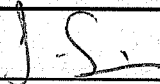
Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	16/10/2012
Capacity	Agent for the Applicant

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent.** (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and postal address for correspondence associated with this application** (please read guidance note 13)

JUN SIMON  
 ADA GROUP  
 167 STOKE NEWINGTON ROAD

Post town	LONDON	Post code	N16 8BP
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Telephone number (if any)	0845 200 8424
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**If you would prefer us to correspond with you by e-mail your e-mail address (optional)**

**Consent of individual to being specified as premises supervisor**

**CAGLAR KARAKOC**

I

-----  
*[full name of prospective premises supervisor]*

of

**362 HERTFORD ROAD  
LONDON  
N9 7HB**

-----  
*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

**APPLICATION FOR A PREMISES LICENCE**

-----  
*[type of application]*

by

**CAGLAR KARAKOC**

-----  
*[name of applicant]*

relating to a premises licence

**N/A**

-----  
*[number of existing licence, if any]*

for

**WEST GREEN SOCIAL CLUB  
449 WEST GREEN ROAD  
LONDON  
N15 3PL**

-----  
*[name and address of premises to which the application relates]*



and any premises licence to be granted or varied in respect of this application made by

CAGLAR KARAKOC

-----  
*[name of applicant]*

concerning the supply of alcohol at

WEST GREEN SOCIAL CLUB

449 WEST GREEN ROAD

LONDON

N15 3PL

-----  
*[name and address of premises to which application relates]*

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

APPLICATION IN PROGRESS

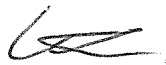
-----  
*[insert personal licence number, if any]*

Personal licence issuing authority

ENFIELD COUNCIL

-----  
*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed

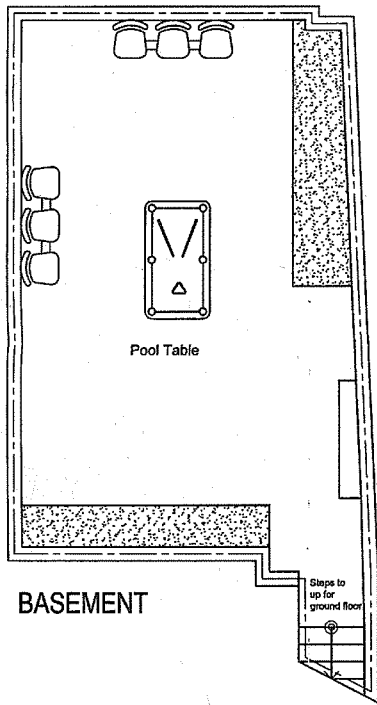


Name (please print)

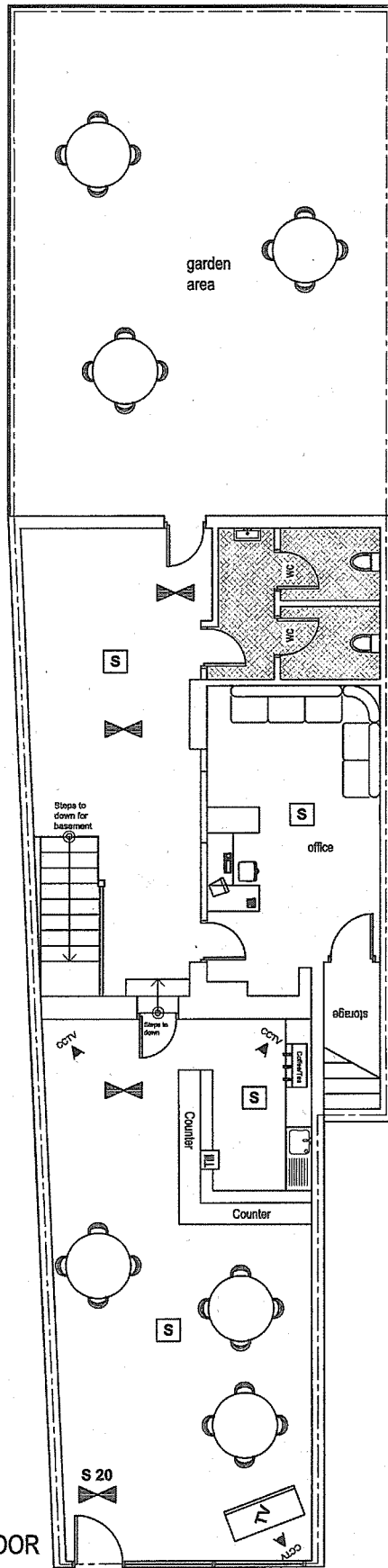
CAGLAR KARAKOC

Date

26/09/2012



**BASEMENT**



**GROUND FLOOR**

**LEGEND**

- WC AREA
- AMBIT OF LICENSED PREMISES
- SAFETY LIGHTS
- SMOKE DETECTOR
- CCTV
- S 20** FIRE ESCAPE KEEP CLEAR

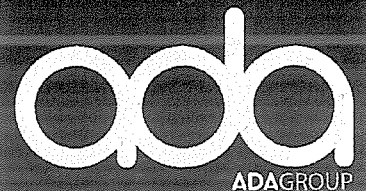
449 West Green Rd,  
London,  
N15 3PH

FLOOR PLAN

REF: VC-12-30

SCALE: 1/100@A3

DATE: 22/06/2012



**Licensing Team  
Enforcement  
Frontline Services  
Units 271 – 272  
Lee Valley Technopark  
Ashley Road  
London, N17 9LN**



Our Ref: SC- N15 3PL  
Date: 17 October 2012

Dear Sir/Madam,

**Re: WEST GREEN SOCIAL CLUB, 449 WEST GREEN ROAD, LONDON, N15 3PL**

We act on behalf of the above named by whom we are instructed to apply for a New Premises Licence.

Therefore in accordance with The Licensing Act 2003, we enclose:-

1. Duly completed operating schedule in the prescribed form of application.
2. Plan of the premises.
3. Application fee based upon the rateable value of the premises.

We have completed the application form in accordance with the requirements of The Licensing Act 2003, Regulations and Guidance. We have provided all the prescribed information and documentation and paid the prescribed fee and therefore the application complies with the requirements of the act, guidance and regulations. We would therefore ask you to process the form even if you, or any other relevant authorities, believe we ought to provide additional information. Such issues should be dealt with by way of a relevant representation.

Therefore if for any reason you are concerned that our application may not comply with the requirements of The Licensing Act and the appropriate regulations, we would ask you to telephone Mr. Jun Simon at the above office on 0845 200 8424 in order to discuss the matter.

We hope that in this way we can deal with any issues without the need for the application to be returned, as otherwise this would impact on our client's notice displayed at the premises and also the notice advertised in the press. A copy of this letter and all relevant documentation are being sent to the appropriate statutory authorities.

We look forward to working with you in respect of this matter. Please do not hesitate to contact us if you have any queries or observations in relation to this matter.

Yours faithfully

Dee Kekilli  
Administrator  
ADA Licensing

**APPENDIX 2 – METROPOLITAN POLICE REPRESENTATION**



Working together for a safer London

**POLICE REPRESENTATION**

**Name and address of premises:**

**West Green Social Club, 449 West Green Road N15 3PL**

**Type of Application:** New Premises Licence.

**I wish to make representation on the following:**

- Prevention of crime and disorder

If this application were granted in full or part, I would recommend the following alterations be made to the licence conditions. I also suggest that additional conditions be attached to the licence, as set out below, to further promote the licensing objectives.

	<b>Current Conditions</b>	<b>Recommendation</b>
1	CCTV System will be installed.	<p>A digital CCTV system to be installed in the premises.</p> <p>Cameras must be sited to observe the entrance doors from the inside.</p> <p>Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification.</p> <p>Provide a linked record of the date, time, and place of any image.</p> <p>Provide good quality images - colour during opening times.</p>

2	Alcohol Sales 1200 - 0000 with venue open for non-licensable activities without limit.	<p>Have a monitor to review images and recorded quality.</p> <p>Be regularly maintained to ensure continuous quality of image capture and retention.</p> <p>Staff trained in operating CCTV.</p> <p>Digital images must be kept for 31 days. The equipment must have a suitable export method, e.g. CD/DVD writer so that Police can make an evidential copy of the data they require. Copies must be available within a reasonable time to Police on request.</p> <p>On Friday 2nd November I spoke with Mr Karakoc on 07466 018756, gave date of birth: 07.11.1987, and was assured he wanted the premises open from 1000, alcohol sales starting at 1200, until 2300 and was not aware that 0000 - 0000 had been applied for. I pointed out the Licensed hours applied for, 1200 - 0000, and informed him whenever he closed there should be a 30 minute winding down time between last sale of alcohol and venue closing. He agreed venue closing at 0030 on all days at the latest.</p>
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This is under the Protection of Children from Harm Objective.

Challenge 25 Policy Implemented:

I recommend that the following form of verification of a person's proof of age is:

A valid passport.

A photo driving licence

A proof of age standard card system

A citizen card, supported by the Home Office.

If these conditions were accepted in full I would withdraw my representation.

Officer: Mark Greaves  
Licensing Officer Haringey Police

Tel: 020 3276 0150

Mark.Greaves@Met.Police.UK

Date: 2nd November 2012

## Anderson Chanel

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**From:** Mark.L.Greaves@met.pnn.police.uk  
**Sent:** 02 November 2012 09:04  
**To:** Anderson Chanel  
**Cc:** Barrett Daliah  
**Subject:** RE: Application for a New Premises Licence - West Green Social Club, 449 West Green Road, London N15 3PL  
**Attachments:** Repts to application West Green Social Club.docm

Hi Chanel

Reps attached. Applicants phone number is: 07466 018756 and gave date of birth as: 07.11.1987. When I pointed out the application requested sale of alcohol 1200 - 0000 and venue may be open for non-licensable activities without limit, 0000 - 0000, he denied all knowledge of this and informed me he wanted to open at 1000 and begin alcohol sales at 1200 with venue closing at 2300. I have put in the Repts he agrees opening 1000 until 1230 at latest to allow 30 minutes 'winding down' time but can close earlier if he wishes but the 30 minutes winding down still applies from final alcohol sale to venues closure.

Regards

Mark

*Mark Greaves PC 164YR  
Licensing / CPDA / Crime Prevention  
Haringey Borough Police*

**Tel: 020 3276 0150**

**This Message is Restricted/Confidential  
If Printed please remember to dispose of as Confidential Waste**

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**From:** Anderson Chanel [mailto:Chanel.Anderson@haringey.gov.uk]  
**Sent:** 19 October 2012 13:03  
**To:** Building Control; Enforcement Response; Food Haringey; Pearce Derek; Planning Enforcement; Whitehouse Rebecca; Tillett Karen; Thomas Simon; YR - Licensing; 'Fire'; De Gruchy Jeanelle; Morris Marion  
**Cc:** Barrett Daliah; Smith Paul; Shah Noshaba  
**Subject:** Application for a New Premises Licence - West Green Social Club, 449 West Green Road, London N15 3PL  
**Importance:** High

Dear RA's

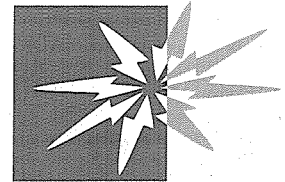
Please find attached an application to vary a premises licence for the above premise.

Please note the last day of consultation is 15<sup>th</sup> November 2012.

Could all responses please be forwarded to [licensing@haringey.gov.uk](mailto:licensing@haringey.gov.uk)



**APPENDIX 3 – ENVIROMENTAL HEALTH- ENFORCEMENT RESPONSE  
REPRESENTATION**



**Haringey** Council

## Licensing Consultation - Internal Memo

To: Licensing Officer

From: Enforcement Response Officer (Noise)

Name of Officer preparing representation: Mark Eastwood

cc: Team Leader Enforcement Response, Derek Pearce

Our Reference: WK/000235485

Date: 2nd November 2012

Premises: 449 West Green Road, Tottenham, London, London Borough of Haringey

Type of application: New

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I would like to confirm that I have considered the above proposal with regard to the prevention of public nuisance on behalf of the Enforcement Response (Noise) Team & would like to make representations to the Application

The operating schedule does not address the prevention of public nuisance from:

- Noise generated by patrons in external areas of the premises
- Noise from patrons exiting the premises
- Noise generated from deliveries
- Light nuisance

### Supporting Information



Street frontage of property. Not yet refurbished.



Front room as viewed from the front entrance.



View to front of shop from counter end of first room.

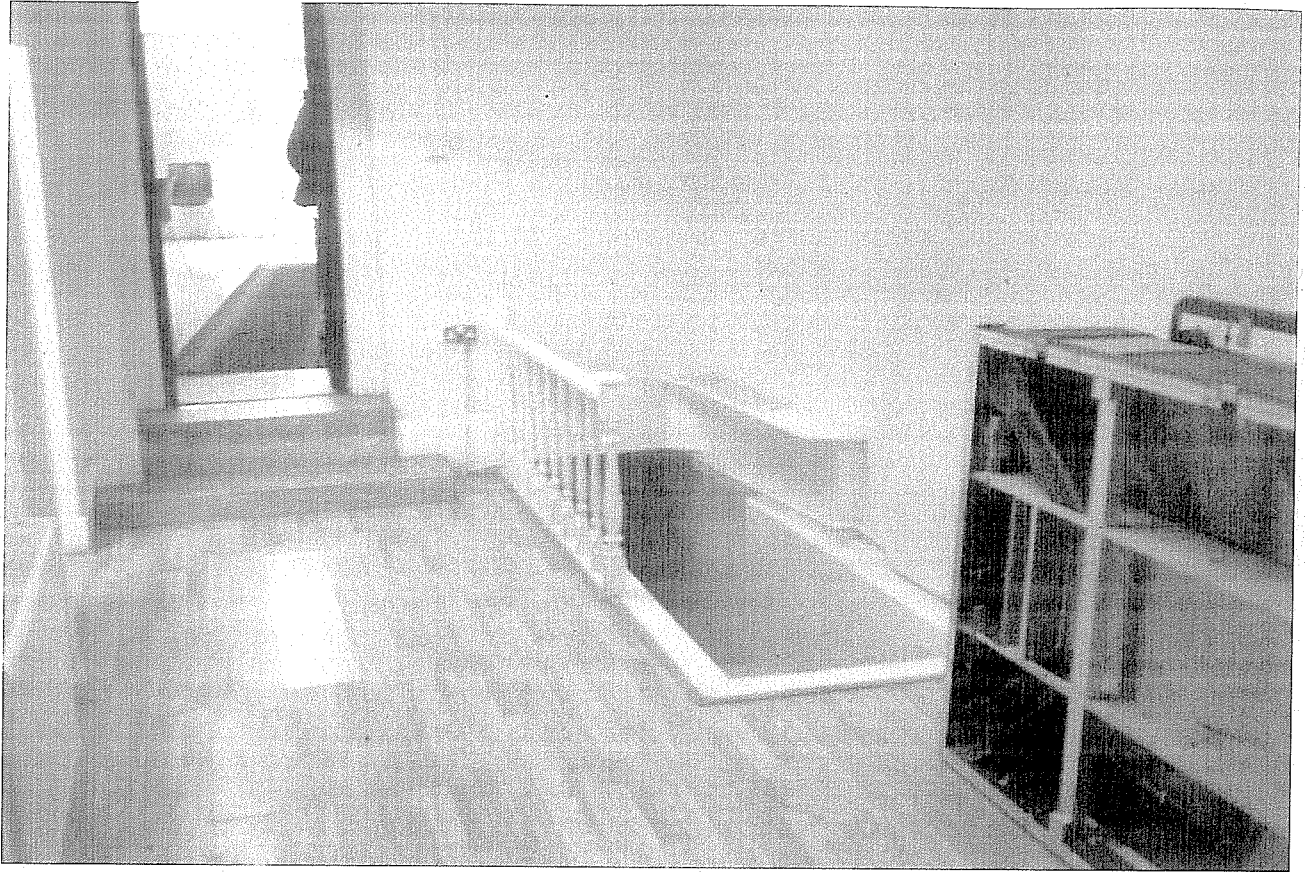




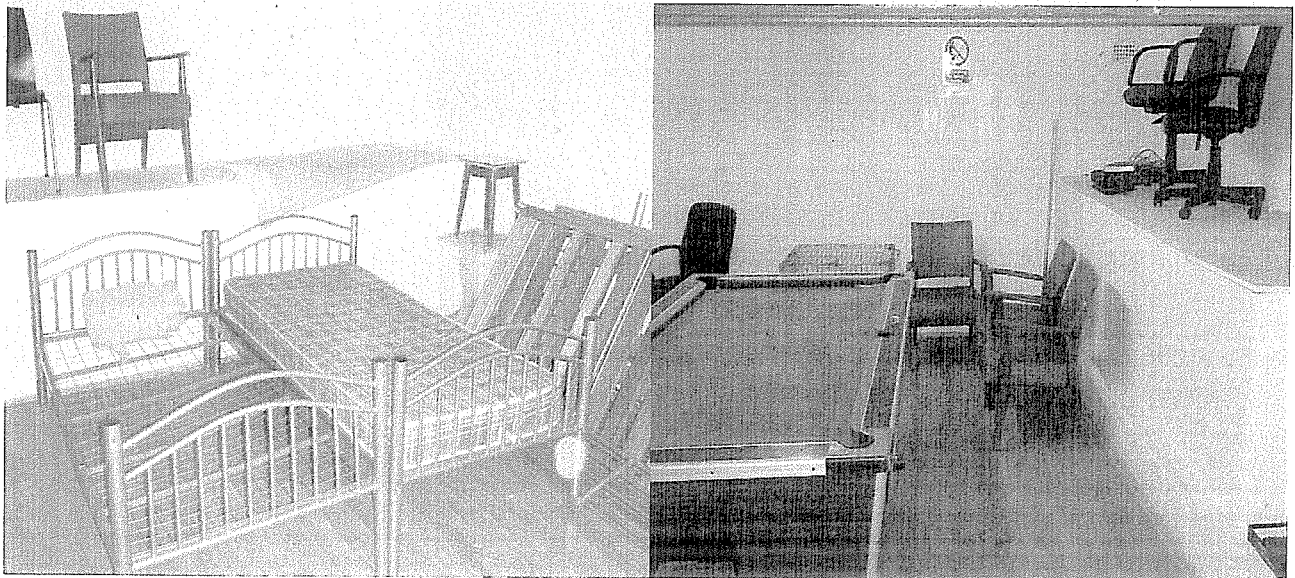
View of middle room described as “Office” on the plan submitted.



View of main middle room from dividing doorway at front room. To the right is the “Office” room. To the left is stairway to basement.



Stairway to basement

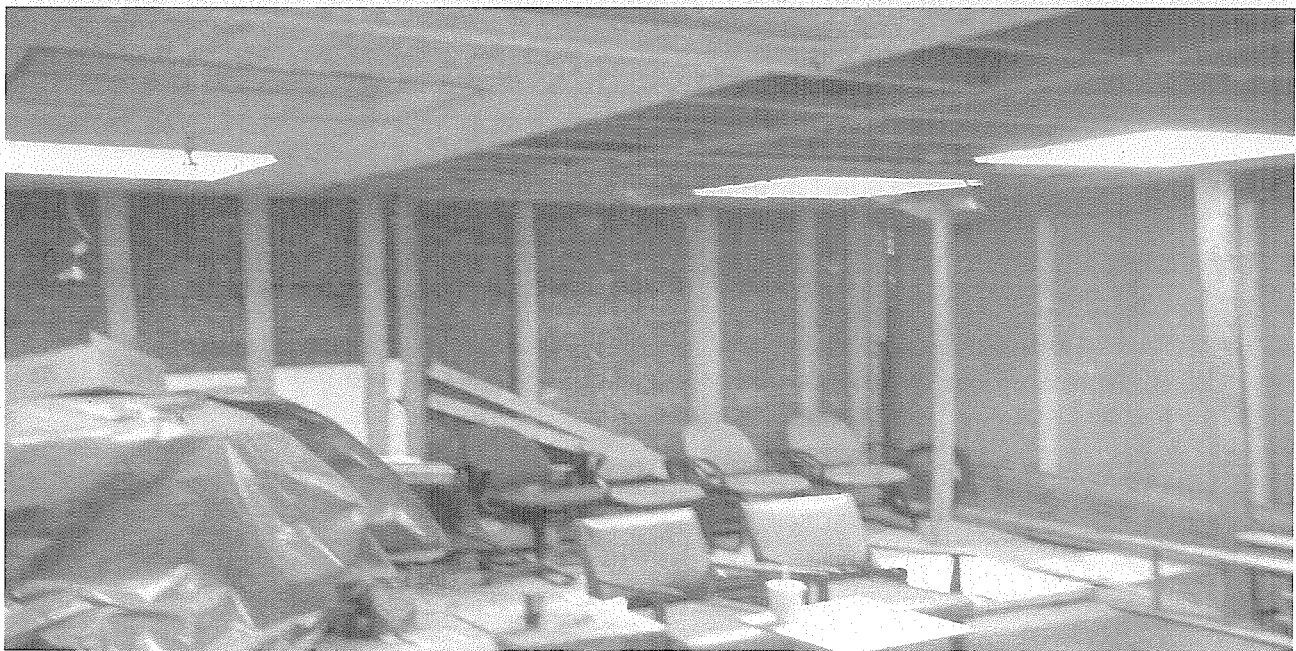


Basement area





Rear of shop premises, described as "Garden Area" on the plan of the premises.



Garden area

The Enforcement Response team have no records of any noise related complaints regarding this property. However, this authority has serious concerns regarding the recent action by this authority which resulted in illegal gaming machines being siezed at the property subject to this application and a formal Caution being issued against the applicant.

If the sub-committee were to grant this application then we would recommend the following alterations/conditions to the operating schedule:

## Operating hours

That the premises closes no later than Midnight and that the alcohol sales should stop 30 minutes before the premises should close.

Reason: The premises are located on a busy main road, but the nearby properties are a mixture of shops and residential properties. I am concerned that noise from people coming and going from the premises throughout the night, and the possibility of noise from persons gathered outside the premises smoking and talking loudly late at night would constitute a significant noise problem for nearby residents and could give rise to noise related complaints. The 30 minutes period prior to the premises closing would be a "calming down" period after alcohol sales stop and before the premises close.

## Outside Areas

The plan of the premises submitted with this application show that the rear part of the property is described as "garden area". If the garden area is to be used as a traditional garden area, that is, an area without a roof and is in the majority an open space area, then I would suggest that the area is not to be used after 21:00hrs and persons asked to come inside so that no noise nuisance can arise after that time. Should it become a totally enclosed area, such as the pictures above suggest, then adequate sound insulation be installed or building materials be used to prevent noise leakage from the area, subject to any planning permission that may be required, if any.

No music will be played in, or for the benefit of patrons in external areas of the premises

No form of loudspeaker or sound amplification equipment is to be sited on or near the exterior premises or in or near any foyer, doorway, window or opening to the premises

Signs shall be displayed in the external areas/on the frontage requesting patrons to recognise the residential nature of the area and conduct their behaviour accordingly. The management must reserve the right to ask patrons to move inside the premises or leave if it is felt that they could be disturbing neighbours

The number of persons permitted to utilise the external frontage will be restricted to three people at any one time.

## Deliveries and collections.

Glasses will be collected from the external area at the beginning of the day rather than at closing time when neighbours in close proximity might be unduly disturbed

Empty bottles and non-degradable refuse will remain in the premises at the end of trading hours and taken out to the refuse point at the start of the working day rather than at the end of trading when neighbours might be unduly disturbed

## Dealing with complaints

A complaints book will be held on the premises to record details of any complaints received from neighbours. The information is to include, where disclosed, the complainant's name, location, date time and subsequent remedial action undertaken. This record must be made available at all times for inspection by council officers

**Patrons entering/exiting premises.**

There will be no queuing outside the premises.

Signs should be displayed requesting patrons to respect the neighbours and behave in a courteous manner

**Prevention of nuisance from light**

Illuminated external signage shall be switched off when the premises is closed

Security lights will be positioned to minimise light intrusion to nearby residential premises



**APPENDIX 4 –TRADING STANDARDS REPRESENTATION**

## Anderson Chanel

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**From:** Tillet Karen  
**Sent:** 19 October 2012 15:53  
**To:** Licensing  
**Subject:** FW: Application for a New Premises Licence - West Green Social Club, 449 West Green Road, London N15 3PL  
**Importance:** High  
**Attachments:** MEMO- WEST GREEN SOCIAL CLUB.doc; Application.pdf; Plan.pdf

I would like to make a representation on behalf of Trading Standards regarding the above application in relation to the potential sale of alcohol to underage children (Section M).

The prevention of such activity is not adequately addressed in the Licensing Objective concerning the protection of children (Section P(e)).

Measures that we would expect to see in place are detailed below:

- All relevant staff must be trained in the prevention of underage sales including; knowledge of the law and guidance on how to assess age and recognise acceptable ID. Such ID must bear a photograph, date of birth and a holographic mark
- To keep a written record of staff training confirming they have understood the legal requirements

Consideration should be given to implementing a 'Challenge 21' or 'Challenge 25' policy although this is not part of the representation.

Kind regards,  
Karen

**Karen Tillet**  
**Joint Trading Standards Manager - Haringey and Waltham Forest**  
**London Borough of Haringey Trading Standards**  
**Lee Valley Technopark,**  
**Ashley Road, Tottenham**  
**London N17 9LN**  
**Telephone: 020 8489 5885**  
**Alt Telephone: 020 8489 8233**  
**Fax: 020 8489 5554**

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**From:** Anderson Chanel  
**Sent:** 19 October 2012 13:03  
**To:** Building Control; Enforcement Response; Food Haringey; Pearce Derek; Planning Enforcement; Whitehouse Rebecca; Tillet Karen; Thomas Simon; 'YR\_Licensing@met.pnn.police.uk'; 'Fire'; De Gruchy Jeanelle; Morris Marion  
**Cc:** Barrett Daliah; Smith Paul; Shah Noshaba  
**Subject:** Application for a New Premises Licence - West Green Social Club, 449 West Green Road, London N15 3PL  
**Importance:** High

Dear RA's

Please find attached an application to vary a premises licence for the above premise.

Please note the last day of consultation is 15<sup>th</sup> November 2012.

19/10/2012

**APPENDIX 3 – LETTER OF REPRESENTATION FROM ‘OTHER PARTIES’**

## Shah Noshaba

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**From:** Cllr Brabazon Zena  
**Sent:** 15 November 2012 11:02  
**To:** Barrett Daliah  
**Cc:** Shah Noshaba  
**Subject:** RE: Applications Under Consultation.xls

Dear Daliah

I'm writing to object to the licensing application for a social club at 449 West Green Road, N15. This premises is in my ward and I am objecting as a ward councillor. There has been a long history in the local area regarding social clubs. Our experience in the ward and in Green Lanes has been that they lead to groups of men hanging around outside which local residents have found very disconcerting.

The application here is for 24 hours opening Monday -Friday in an area which is residential and where many families live and with a school not far away. I am concerned about the impact on public order and prevention of public nuisance - with men spilling out into the streets at all hours. This is not something which will contribute to improving and regenerating the area.

Thank you

Zena Brabazon  
Cllr, St. Ann's Ward  
Chair, St. Ann's and Haringay Area Forum and Committee

Email: zena.brabazon@haringey.gov.uk

Tel: 0208 216 9151  
Mob: 07854 002 318

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**From:** Barrett Daliah  
**Sent:** 19 October 2012 13:30  
**To:** Labour Councillors; Lib Dem Councillors; Independent Lib Dem Councillor; Independent Labour Councillor; Independent Councillor  
**Subject:** Applications Under Consultation.xls

Dear Members

Attached is the latest list of premises currently under consultation under the Licensing Act 2003.

If you require any further information or wish to discuss any of the applications please contact me.

Regards  
Daliah  
0208489 8232